



Duke University

Office of Undergraduate Financial Aid

GRANT REPLACEMENT OF SUMMER EARNINGS REQUEST FORM

A student's academic-year financial aid package includes the expectation that the student will earn a specified amount of money each summer and use these funds to support their educational expenses throughout the following academic year. This expectation is known as the "student contribution" or "summer earnings requirement." If unable to meet this earnings expectation because of involvement in certain summer academic experiences, students may be eligible to have their summer earnings requirement replaced with university-provided grant funds. ***In some cases, it is important to note that federal aid eligibility standards will prevent such grant replacement. Please contact your financial aid counselor if you have questions.***

A student may have their summer earnings requirement replaced with grant funds only once during their enrollment at Duke University. Grant replacement does not need to occur in consecutive terms. For example, a student can use one-half of his/her grant replacement in one summer and one-half in another.

Student Name: _____

EMPLID: _____

PLEASE PRINT CLEARLY

Please indicate the qualified summer experience in which you participated and are requesting the grant replacement for:

- Attendance in summer school or study abroad either at Duke or another institution (if approved by your Dean for credit toward your degree program*)
 - One term (1/2 summer earnings replacement) – Term attended: _____
 - Two terms (full summer earnings replacement)

- Academic or career related internship**

**Please note, if the student takes summer classes at an institution other than Duke University, the student must provide written verification from their Dean that the course(s) are being counted toward degree requirements at Duke.*

***Please note, if the student participates in an academic or career related internship, the student must provide documentation from their Dean verifying this experience.*

Return this form to the Undergraduate Financial Aid Office with supporting documentation (if applicable). The deadline to submit this request for replacement of all or part of your summer earnings requirement for the 2009/10 academic year is the end of the fall term immediately following the qualified activity.